

## INVITATION FOR BIDS

### Contract Identification No.: IFB NO./EPA/ERVCCS/NCB/005/24

1. The Environmental Protection Agency (EPA) through its partner has received funds from the Global Environment Facility (GEF) and the United Nations Development Program (UNDP), to implement the project "Enhancing the Resilience of Vulnerable Coastal Communities in Sinoe"(ERVCCS) and intends to apply part of the funds received towards payment under a **CONTRACTUAL SERVICES FOR THE EXCAVATION OF THE MINI QUARRY**. The contract will be rollover for two years, renewable based on a performance review annually..
2. The Environmental Protection Agency now invites sealed bids from eligible registered bidders for the provision of **CONTRACTUAL SERVICES FOR THE EXCAVATION OF THE MINI QUARRY**.


Procurement Number	Description of Services	Deadline for Submission
IFB No. EPA/ERVCCS/NCB/005/24	<b>Contractual services for the excavation of the mini quarry to supply rocks for the revetments and groynes in Greenville for the construction of the two revetments and five groynes.</b>	<b>November 14, 2024</b>


3. Bidding will be conducted through the **National Competitive Bidding process** as specified in the Public Procurement & Concessions Commission Act (PPCA) of 2010.
4. Qualification and Requirements include:
  - ❖ **Current business registration certificate**
  - ❖ **Current tax clearance**
  - ❖ **Reference (s) listing of previous clients supplied over the past three (3) years. Please provide contact telephone numbers, e-mail addresses, and other details that will make due diligence easier.**
  - ❖ **Company Profile/ Track Record**
  - ❖ **Letter of Certification from at least three (3) previous clients.; and**
  - ❖ **PPCC vendors registry certificate**
5. Interested eligible bidders can obtain a copy of the bidding documents from the Procurement Unit of the Environmental Protection Agency beginning Friday, October 11, 2024, from 9:00 a.m. to 4 p.m. daily, Monday through Friday. A complete set of bidding documents in English can be purchased for a non-refundable fee of **Fifty United States Dollars (US\$50.00)**.

6. The deadline for submitting bids is Thursday, **November 14, 2024**, at 12:00 p.m. Bids received after the deadline will be considered late and rejected and returned unopened. Electronic bids will not be accepted. Bids will be opened in the presence of Firms or Companies or their representatives who choose to attend on **November 14, 2024**, at 12:05 p.m. in the **Public Awareness Theater on the ground floor** of the EPA.
7. Bids submitted must be sealed and labeled **IFB NO. EPA/ERVCCS/NCB/005/24**
8. All Sealed **Bids** must be accompanied by a **Bid Security** from a reputable bank in the form of a Bank Guarantee. Bids shall be valid for a period of **90** days after the deadline for bid submission.

Submissions must be delivered to the address stated below.

Attention: **The Procurement Unit**  
**Behind the main building within the compound of the**  
**Environmental Protection Agency (EPA)**  
**4<sup>th</sup> Street, Sinkor**  
**Monrovia, Liberia**  
**Cell #: +231-886-808-096**

Signed:   
Maldona K. Karway  
Procurement Officer/Single Project

Approved:   
Dr. Emmanuel K. Urey Yarkpawolo  
Head of Procurement Committee

