

Invitation for Bids (IFB)

NATIONAL COMPETITIVE BIDDING (NCB)

SUPPLY OF SCHOOL FURNITURE (DELIVERY & INSTALLATION OF CLASSROOM FURNITURE)

IFB NO.: MOE/SBA/NCB/002/2024

1. The Ministry of Education has received funding from the Ministry of Finance and Development Planning under the **Public Sector Investment Project** and *intends* to apply Part of it is to fund eligible payments under the contract for the **Supply of School Furniture (Delivery & Installation of Classroom Furniture)**, under a **Framework Contract Agreement**.
2. The Ministry of Education now invites sealed bids from eligible and qualified bidders for the supply of school furniture (**Delivery & Installation of Classroom Furniture**) as detailed below.

Lot # 1:

No.	County	Small Armchair	Big Armchair
1	Bomi	4,908	4,908
2.	Cape Mount		
3.	Gbarpolu		
4.	Montserrado		
5.	Margibi		

Lot #2

No	County	Small Armchair	Big Armchair
1.	Bong	3,507	3,507
2.	Lofa		
3.	Nimba		
4.	Grand Gedeh		

Lot #3:

No.	County	Small Armchair	Big Armchair
1	Maryland	4,086	4,086
3	River Gee		
4.	Grand Kru		
5.	Sinoe		
6.	Grand Bassa		
7.	Rivercess		

Lot # 4:

No.		White boards	
1	White boards	1,250	Pieces

3. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPCA, approved by the PPCC, and open to all bidders as defined in the Guidelines.
4. Interested eligible bidders may obtain further information from the Procurement Division [**Third Floor**] of the Ministry of Education located at the Ministerial Complex, Congo Town, and inspect the bidding documents from **Monday, January 6, 2025, to Thursday, February 6, 2025**, beginning at 10:00 a.m. to 4:00 p.m.
5. Qualification requirements include:
 6. Documentary evidence establishing Bidders Eligibility (i.e. statutory registration certificates, Licenses, Tax Clearance, **PPCC Vendor Registration [Local Bidders only]** valid by the time of bid opening
 7. Documentary evidence establishing Goods Eligibility
 8. Company profile
 9. Notarized Power of Attorney of the Person Signing the Bid
 10. Proof of after Sales Service
 11. Warranty Documents
 12. Manufacturer's Authorization Certificate
 13. Bid Security (**Bank Guarantee or Manager's Check**)
 14. Past performance records including names and contacts of at least three clients with proof of similar goods and size supplied
 15. Audited financial statements for the last three years (**2022, 2023 and 2024**).

See the Bid Datasheet in the bidding documents for additional qualification requirements.

16. Interested Bidders may purchase a complete set of Tender documents in English upon payment of a non-refundable fee of **US\$100.00** (One Hundred United States Dollars) for each set from the Procurement Unit of the Ministry of Education.
17. Bids must be delivered online not later than **2:30 Am** on **Friday, February 7, 2025. Late Bids will be rejected.**
18. Bids will be opened in the presence of the bidder's representatives who choose to attend on **Friday, February 7, 2025**, at 2:30 AM online. Bids shall be valid for 90 days after the deadline for bid submission. Late Tenders will be rejected.
19. Award will be per lot. Bidders may bid for one or more lots.

All Bids must be addressed to:
Procurement Unit
Ministry of Education
3rd Floor, Room #034
Ministerial Complex, Congo Town
1000 Monrovia 10, Liberia

Signed: _____
Morris F. Manobah
Acting Procurement Director

Approved: _____
Dr. Jarso Maley Jallah
Head of Procuring Entity