



**RECOVERY OF ECONOMIC ACTIVITY FOR LIBERIAN INFORMAL
SECTOR EMPLOYMENT (REALISE) PROJECT**
Capitol Bye Pass, Old Maternity Center, 1st Floor
Monrovia-Liberia



REQUEST FOR EXPRESSION OF INTEREST (REOI) – LOACL HIRE

REFERENCE NO: LR-MOYS-480664-CS-INDV

PROJECT ID: (P174417)

BACKGROUND

The Government of Liberia has received funding from the World Bank, Swedish International Development Association (Sida) and the French Agency for Development (AFD) towards the implementation of the Recovery of Economic Activity for Liberian Informal Sector Employment (REALISE) Project. The Project Development Objective is to increase access to income-earning opportunities for the vulnerable in the informal sector in response to crises, expand income and livelihood support to poor and food-insecure households, and improve efficiency in managing social protection programs in Liberia. The REALISE project comprises six components namely: (i) Grant Support to Vulnerable Households to Revive or Start Small Businesses; (ii) Temporary Employment Support and Employability Development for Vulnerable Workers, (iii) Program Implementation, Capacity Building, and Coordination; (iv) Contingency Emergency Response Component (v) Community Livelihood and Agriculture Support, and (vi) Social Cash Transfer and Strengthening of the National Social Protection System.

REALISE Project is being implemented by the Ministry of Youth and Sports (MYS), Ministry of Gender, Children and Social Protection (MGCSP), and the Liberia Agency for Community Empowerment (LACE). To ensure smooth project implementation, MYS intends to hire an Environmental Officer to form part of the Project Management Team.

Position: Environmental Officer

Location: Monrovia

Duration: This assignment is expected to run for 12 months with possibility of extension based on satisfactory performance and availability of budget.

Objectives of the Assignments

The Environmental Officer will support the Project Management Team (PMT) to identify and manage the project's environmental risks and impacts to ensure that the project meets the World Bank Environmental and Social Framework requirements and the national environmental policies, laws, and regulations.

Duties and Responsibilities

Under the supervision of the Project Coordinator, the Environmental Officer will undertake the following tasks, which include but not limited to:

Technical Guidance and Coordination

- Provide technical guidance to the implementing institutions of the project and other stakeholders on environmental and social risk management and compliance with the World Bank's **Environmental and Social Framework (ESF)**;
- Provide oversight responsibility for safeguards compliance in collaboration with the Social Safeguard Officer;
- Support the efficient coordination with project implementing institutions and Project Management Team (PMT) staff regarding the **Environmental and Social Management Framework (ESMF)** and environmental and social considerations to be taken into account in the sub-project preparatory activities; etc.

Environmental and Social Management Systems

- Examine and evaluate all activities proposed by individual subprojects to assess the potential environmental and social risks or impacts and propose mitigation measures needed based on the ESMF. This would be in addition to any mitigation and compliance measures from local permit requirements;
- Review documents related to safeguards instruments such as **Environmental and Social Impact Assessments (ESIA)**, ESMF, **Resettlement Policy Framework (RPF)**, and make recommendations for improvement;
- Lead in the conduct of monitoring and reporting against the ESMF provisions, evaluating ESS compliance, highlighting environmental and social issues not addressed, and providing recommendations for corrective measures; etc.

Shortlisting Criteria

The minimum shortlisting requirement are:

1. At least a bachelor's degree in environmental studies, Environmental Science, Environmental Management, Natural Resource Management, Earth/Geoscience, an environment-related discipline with five (5) years of relevant professional experience in the areas of environmental management, environmental assessment, environmental monitoring and environmental compliance;
2. Experience in the implementation of ESIA's, ESMPs, ESMF, Full or Abbreviated RAPs, including social aspects of development projects (e.g. health and safety, involuntary resettlement and gender components).
3. Knowledge of the World Bank's Groups Environmental and Social Safeguard policy or Environmental and Social Framework (ESF) and the Environmental and Social Standards (ESSs) as well as the national environmental policies, laws and regulations.
4. Experience working on World Bank-funded projects is highly desirable.

Please follow the following link to access full Terms of Reference for more information: https://www.liberiasp.gov.lr/wp-content/uploads/2024/11/TOR_Environmental_Officer_REALISE.pdf

Only the most qualified applicant as per the shortlisting requirement will be called for interview.

Applicable Guidelines

The Applicable guideline for this recruitment is: **World Bank Procurement Regulations for IPF Borrows dated July 2016, revised February 2025**. Attention of interested Consultants is drawn to paragraph 3.14 of these Guidelines, setting forth the World Bank's policy on conflict of interest. A Consultant will be selected in accordance with the Individual Consultant Selection method set out in the Consultant Guidelines. Interested persons may obtain further information at the address given below.

How to apply for this position

Interested candidates should address application letters including CVs and relevant educational credentials to the **Office of the Project Coordinator, REALISE Project, Old Maternity Building, Capitol Bye Pass, Monrovia**, and submit either in person or through email to kmawolo@liberiasp.gov.lr and cc: jbengu@liberiasp.gov.lr Kindly use **Environmental Officer** as subject of the email. All applicants are required to include 3 referees in their submission. **The deadline for applications is Thursday, April 17, 2025.** For further information, please email us using the above email addresses.



RECOVERY OF ECONOMIC ACTIVITY FOR LIBERIAN INFORMAL SECTOR EMPLOYMENT (REALISE) PROJECT

Capitol Bye Pass, Old Maternity Center, 1st Floor

Monrovia-Liberia



REQUEST FOR EXPRESSION OF INTEREST FOR OPERATIONS OFFICER (LOCAL HIRE)

REFERENCE NO: LR-LACE-480238-CS-INDV

PROJECT ID: (P174417)

BACKGROUND

The Government of Liberia (GoL) has received funding from the World Bank to implement the Recovery of Economic Activity for Liberian Informal Sector Employment (REALISE) Project. The Project Development Objective is to increase access to income-earning opportunities for the vulnerable in the informal sector in response to crises, expand income and livelihood support to poor and food insecure households, and improve efficiency in managing social protection programs in Liberia. The REALISE project comprises of six components namely and is being implemented by the Ministry of Youth and Sports (MYS), Ministry of Gender, Children and Social Protection (MGCSP), and the Liberia Agency for Community Empowerment (LACE).

To ensure proper coordination of implementation and achievement of the project objectives, the Project Implementing Institutions need the services of an individual consultant to fill in the position below.

Position: Operations Officer

Location: Based in Monrovia with possibility to travel to all 15 counties

Duration: This assignment is expected to run for 12 months with the possibility of extension subject to satisfactory performance and availability of funding.

Objectives of the Assignments

The overall objective of this assignment is to support the proper coordination and smooth implementation of various activities under the REALISE project in compliance with all safeguards and operational protocols/procedures of the project.

Duties and Responsibilities

The Operations Officer will work under the supervision of the Project Coordinator and be responsible for delivering on the following:

- Ensure PMT oversight and focus on core tasks, implementation timelines, processes, and deliverables to maximize the productivity and efficiency of the Project staff.
- Oversee operational activities by keeping informed about operational functions, supporting the monitoring of staff performance, and ensuring compliance with audits and operational processes, regulations, and procedures of the project.
- Ensure that operational activities are executed within the allotted budget and timelines.
- Support program leads in the development of annual work plans and budget specific to their programs and consolidates these into the global work plan and budget for the project
- Support the Safeguard Officers with the setup of Grievance Redress Mechanisms to address complaints or grievances received from beneficiaries and key stakeholders
- Receive delivery of equipment, supplies, and materials needed for the project implementation and release them to targeted end-users or field staff as required; etc.

Shortlisting Criteria

The Operations Officer must possess the following:

- **Bachelor's degree** in social sciences (Political Science, International Relations, Project Management, Business/Public Administration) or related fields, with at **least five (5) years** of related professional work experience; or a **Master's degree** in Social Sciences (Political Science, International Relations, Project Management, Business/Public Administration) or related fields, with at **least three (3) years** of related professional experience;
- Experience working with international organizations (World Bank, AfDB, AU, EU, etc.) is required;
- Computer literacy, with proficiency MS Windows & MS Office Suite is **required**;
- A strong background in providing similar support in Project implementation is a major advantage;

Please follow the link below to access the Terms of Reference for more information:

https://realise.liberiasp.gov.lr/wp-content/uploads/2025/03/TOR_Operations_Officer.pdf

Only the most qualified applicant will be contacted for interview.

Applicable Guidelines

The Applicable regulation for this recruitment is: **World Bank Procurement Regulations for IPF Borrows dated July 2016, revised February 2025**. Attention of interested Consultants is drawn to paragraph 3.14 of these Guidelines, setting forth the World Bank's policy on conflict of interest. A Consultant will be selected in accordance with the Individual Consultant Selection method set out in the Consultant Guidelines. Interested persons may obtain further information at the address given below.

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