



REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

Republic of Liberia

Institutional Foundations to Improve Services in Health (IFISH) Project

Project ID: P169641 (IDA 66460, IDA 72070, TF B9398)

Assignment: Consultancy Services for the Hiring of Biomedical Engineering Firm to Conduct an Assessment & Provide Equipment and Furniture Listing, Technical Specifications, BOQ, bid preparation and Supervision of the installation of Equipment & Furniture for the New Redemption Hospital

Reference No.: LR-MOHSW-413229-CS-QCBS

1. The Government of the Republic of Liberia has received financing from the World Bank toward the implementation of the Institutional Foundations to Improve Services for Health (IFISH) and intends to apply part of the proceeds for consulting services. The consulting services (“the Services”) include the provision of Hiring of Biomedical Engineering Firm for the New Redemption Hospital. The duration of the contract will initially be for 6 months, provided that the estimated timelines for the deliverables are maintained. Changes in the length of the contract will be contingent to the delivery and installation times of the procured commodities. The following provided below is a summary of key responsibilities expected under these services:
 - a. Undertake a detailed assessment of the medical equipment and furniture that are required for the hospital. As part of the assessment, the Firm is expected to review the old equipment assessment report that was undertaken by Meirovich Consulting Company;
 - b. Based on the assessment in (a), develop a comprehensive list and technical specifications of the required equipment and furniture for the hospital. Once the list and technical specifications are produced, they will be submitted to the MOH for review and approval;
 - c. Based on the approved list and technical specifications, undertake a comprehensive costing of the required equipment and furniture. This will include costing of the items and materials that will be required for the installation, and the installation process;
 - d. Prepare the Bill of Quantities, and support the MOH in undertaking detailed planning for the procurement, and during the procurement process. This includes providing technical input into the preparation of the bidding documents and tender evaluation;
 - e. Lead the process of inspecting all delivered equipment and furniture, and verify whether the suppliers have delivered the equipment and furniture in accordance with the technical specifications;
 - f. Assist in the supervision of the installation of the equipment and furniture. It is the Firm's responsibility to ensure that the equipment and furniture are correctly installed and that the building and installations are free of defects. All preinstallation works should be approved by the MOH.
 - g. Provide training to MOH biomedical technicians on the maintenance and repair of the equipment and furniture. Specifically, the Firm is expected to develop a training program to support the delivery and installation of each piece of equipment and furniture. In order to accomplish this, the Firm is expected to specify the type of training that will be provided, the number of hours and people that will receive the training, and the number of times the training will be provided during the warranty period.

- h. Conduct an environmental and social risk assessment to determine the requirements for proper waste management, biosafety, and biosecurity at the hospital.
2. The Ministry of Health now invites eligible Biomedical Engineering firms (“Consultants”) to indicate their interest in providing the Services. The **detailed Terms of Reference (ToRs) for the assignment** will be made available in the **Request for Proposals (RFP)** to shortlisted firms. However, interested firms should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

2.1 The firm or agency should possess the following qualifications:

- i. Documented evidence of international experience in delivering similar tasks of equipping, furnishing and operationalizing a hospital.
- ii. At least 10 years of experience in planning, specifying, costing, and tendering medical equipment and furniture and must have done at least two (2) similar projects.
- iii. Prove of experience with World Bank/African Development Bank projects
- iv. Proficiency in the English language

2.2 The type of contract will be **Lump Sum**

2.3 **When submitting the EOI, this instruction has to be followed:**

- (i) EOIs can be submitted both in hard and/or soft copies within the stated deadline. If being sent only in soft copy, all pages need to be signed and scanned when sending.
- (ii) An EoI must be a maximum of 15 pages. Any EoI submission over 15 pages will only be reviewed for the first 15 pages.
- (iii) If submitting EoI(s) in hard copy, the EoI shall be envelope and clearly marked "EoI for Consultancy Services as **“Hiring of Biomedical Engineering Firm for the New Redemption Hospital”**”; Submission Date _____ (dd/mm/yyyy); Submitted by _____ (name of firm or firms).
- (iv) If submitting EoI(s) in soft copy, the EoI shall be email marked "EoI for Consultancy Services as **“Hiring of Biomedical Engineering Firm for the New Redemption Hospital”**”; Submission Date _____ (dd/mm/yyyy); Submitted by _____ (name of firm or firms)

3. **Each EoI needs to include the following elements:**

- i. A cover letter expressing interest in the services. (Maximum 2 pages)
- ii. Consultant's overall profile (Maximum 2 pages)
- iii. Consultant's overall organizational structure (Maximum 2 pages)
- iv. Provide evidence of international experience in delivering similar tasks of equipping, furnishing and operationalizing the hospital
- v. Information on Workforce with qualifications, technical and professional competence necessary for successful implementation of the assignment (no need to provide CVs)
- vi. Experience of the firm/ firms submitting the EoI in a tabular form including country, client and donor, project title, project reference number, project value, # of international staff months, # of national staff months, project period, brief description of consultant's role in the project. List only the most important and relevant ones. (Maximum 5 pages) (Note: List the largest value and most relevant projects to this assignment first)
- vii. List Consultant's direct experience as Biomedical Engineering firm (Maximum 1 page)
- viii. List Consultant's direct experience in Liberia and/or other conflict/ immediate post conflict zones/ countries (Maximum 1 page)
- ix. Copies of verifiable of similar nature contracts with certificates and full address, and contact detail of employer

4. The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank’s *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011, Revised July 2014* (“Consultant Guidelines”); and provided in Section 3.14 of the *Procurement Regulation for IPF Borrowers for Goods, Works, Non-Consulting and Consulting Services Fifth Edition September 2023* setting forth the World Bank’s policy on conflict of interest.

5. Consultants may associate with other entities in the form of a joint venture or a sub-consultancy to enhance their qualifications. A Consultant will be selected in accordance with the Quality and Cost-Based Selection (QCBS) method set out in the Consultant Guidelines. Further information can be obtained at the address below on office hours **09:00 a.m. to 16:00 p.m. from Monday to Friday**. Expressions of interest must be delivered in a written form to the address below (in person, by mail, or by e-mail) on/before **Monday, July 15, 2024, at 16:00hrs (GMT)**.

Ministry of Health

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World Bank Health Portfolio

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