



Invitation for Bids (IFB)
National Competitive Bidding
PROCUREMENT AND INSTALLATION OF CCTVS

IFB No./LRA/PSIP/NCB/012/2024

1. The Liberia Revenue Authority (LRA) has received funding from the Government of Liberia and intends to use portion of it to fund eligible payment under the contract for the Procurement and Installation of CCTVs for its FY 2024 operations.
2. This procurement covers Supply and Installation of CCTVs under one lot as indicated below:

Procurement and Installation of CCTVs		
No	Item Description	Locations
1	Supply and Installation of CCTVs	At the LRA HQ 4th Floor 3 rd Floor 2 nd Floor 1 st Floor Ground Floor Basement Entire Compound As well as the Jetty Building

3. The LRA now invites sealed bids from eligible and qualified bidders for the Supply and Installation of CCTVs at the LRA HQ and Jetty Building.
4. Bid will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPCA,2010 as approved by the PPCC, and is opened to all eligible bidders.
5. Interested eligible bidders may obtain further information from the below address within the hours of 9:30am to 4:00pm

Lovetta W. J. Williams
Liberia Revenue Authority
Basement
ELWA Junction,
Monrovia, Liberia
Tel: 231-(0886) -676-046
Email: lovetta.johns@lra.gov.lr

6. **Qualifications requirements:** All bids must be accompanied by;
 - A Bid Security (in the form of a **Manager Check/Bank Guarantee**)
 - Valid Tax Clearance
 - Business Registration Certificate (With **Code – F4321**)

Handwritten signature and initials

- Proof of similar goods/services supplied or carried out.
 - PPCC's vendor registration certificate.
 - Company Profile
 - List of current & past clients and their contact details
 - Minimum of 4 years of experience in similar services
 - Ability to Pre-finance the supply and installation
7. A pre-bid meeting will be held at the conference room of the LRA Headquarters, Basement Floor on **Friday, September 20, 2024 at 2:00pm** to answer questions relevant to the bidding process.
 8. Bids must be delivered to the address below on or before **Monday, October 7, 2024 at 2:00pm**. Bids shall be valid for a period of **Ninety (90) days** after the deadline of bid submission.
 9. A complete set of Bidding Document in **English** may be picked up by interested bidders at the LRA headquarters on **Monday, September 9, 2024** between 9:30 am & 4:00 pm daily at a non-refundable fee of **US\$25.00**.
 10. Bids will be opened on **Monday, October 7, 2024, at 2:00pm**, in the presence of bidders' representatives who choose to attend, at the address below.
LRA Headquarters
Basement Floor
ELWA Junction,
Paynesville, Liberia
 11. **Electronic bids will not be accepted.** Late bids will be rejected and returned unopened.
 12. All bids must be clearly marked with the address indicated below.
Procurement and Installation of CCTVs
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 Liberia Revenue Authority
 Basement
 ELWA Junction,
 Monrovia, Liberia
Tel: 231-(0886) -676-046
Email: lovetta.johns@lra.gov.lr

Signed:

Lovetta W. J. Williams
Procurement Manager

Approved:

Samuel G. Bennett, Jr.
Deputy Commissioner
General Administrative Affairs