



Job Title: Supply Chain and Health Information Coordinator (Independent Consultant)

Positions: 1

Organization Overview

The Clinton Health Access Initiative, Inc. (CHAI) is a global health organization committed to our mission of saving lives and reducing the burden of disease in low-and middle-income countries. We work at the invitation of governments to support them and the private sector to create and sustain high-quality health systems. CHAI was founded in 2002 in response to the HIV/AIDS epidemic with the goal of dramatically reducing the price of life-saving drugs and increasing access to these medicines in the countries with the highest burden of the disease. Over the following two decades, CHAI has expanded its focus. Today, along with HIV, we work in conjunction with our partners to prevent and treat infectious diseases such as COVID-19, malaria, tuberculosis, and hepatitis. Our work has also expanded into cancer, diabetes, hypertension, and other non-communicable diseases, and we work to accelerate the rollout of lifesaving vaccines, reduce maternal and child mortality, combat chronic malnutrition, and increase access to assistive technology. At CHAI, our people are our greatest asset, and none of this work would be possible without their talent, time, dedication and passion for our mission and values.

CHAI is an Equal Opportunity Employer, and is committed to providing an environment of fairness, and mutual respect where all applicants have access to equal employment opportunities. CHAI values diversity and inclusion and recognizes that our mission is best advanced by the leadership and contributions of people with diverse experience, backgrounds, and culture.

CHAI Liberia Overview

In 2006, CHAI was the first international NGO to help Liberia's government rebuild after a decade-long civil war in Liberia had killed an estimated 270,000 people, decimated the nations' health infrastructure and hindered the country's ability to deliver vital health and social services. The partnership between Liberia's Ministry of Health (MOH) and CHAI evolved from being HIV specific to addressing cross-cutting health systems challenges. CHAI has since supported the MOH in strengthening supply chain management, health workforce, health financing, and provided technical assistance across various vertical programs including HIV, maternal and neonatal health, sexual and reproductive health, malaria, cancer, essential medicines and oxygen access, and assistive technology.

Assistive technology (AT), or assistive devices, is an umbrella term covering products and services that enhance functioning, such as mobility, hearing aids, and eyeglasses. An estimated 2.5 billion people worldwide need at least one form of AT, including 240 million disabled children. However, one billion people are denied access to AT, particularly in low- and middle-income countries, where access can be as low as 3% of the need. AT is particularly important for children with disabilities during their early years as this period is critical for maximizing their development. In 2023, CHAI started a 3-year program with the LEGO Foundation to help build equitable opportunities for children with disabilities aged 0-6. We are Building A World Of Play (BAWOP) that includes children with disabilities by ensuring that they are identified early, that they have access to early interventions that include appropriate and quality AT, and that they have opportunities to play. We are working with governments in 8 countries to develop and implement scalable models and aim to disseminate best practices with the sector to facilitate replication.

Position Overview

CHAI Liberia is searching for a highly skilled, experienced and motivated individual for the position of Supply Chain/HMIS Coordinator. The Independent Consultant (IC) will support the country team in the implementation of the BAWOP project, with a focus on building and strengthening the public procurement and supply chain (PSM) systems for assistive devices. The individual is also expected to identify, apply, and harmonize cross-program learnings in PSM and broader health information systems as relevant, and support broader systems strengthening in Liberia. The position will report to CHAI Liberia's Program Director but work closely with CHAI M&E manager and other CHAI Liberia team members on a day-to-day basis (including clinical and M&E experts), as well as liaise with the global CHAI AT team for knowledge-sharing.

The position is for an independent consultant (IC) for 20 working days per month, for a duration of seven (7) months. This position will be based in Monrovia, with minimal travel to other counties.

Responsibilities

- Adapt WHO assistive product specifications (APS) for national standardization to guide AT procurement and donation, for at least 5 products.
- Develop user-friendly quantification tool for key assistive devices, conduct rapid forecasting exercise, and develop resource mobilization plan based on availability vs. needs analysis.



- Establish centralized database to track AT procurement and donation for government use, and support gathering of data from implementing partners and donors.
- Provide logistics support for procurement of assistive devices and other supplies, including identification of suppliers, quality assurance, budgeting, distribution planning, and end-user verification.
- Under supervision of the M&E Manager, support integration of disability and AT patient and supply chain data into existing data systems, e.g. HIS/DHIS-2, LMIS, or into any new MOH platforms. This includes supporting with validation of facility-based ledgers and tools to capture routine data.
- Conduct routine data quality check on functional screening data and provide mentoring on how to improve data collection and reporting.
- Advocate to MOH on broader AT integration into PSM systems where other opportunities may exist (for example, incorporate of AT considerations into national donation guidelines).
- Build capacity of central and subnational MOH staff in PSM considerations for AT or other biomedical equipment and improve government ownership and use of the developed tools.
- Provide technical assistance to MOH on broader HIS/LMIS update and revision efforts across other CHAI program areas to ensure integration of best practices.
- Represent CHAI at relevant in-country technical working groups and meetings, and lead PSM knowledge-sharing with other CHAI teams as needed.
- Provide regular updates to the AT-TWG as needed and requested from the CHAI Liberia program director
- Any other tasks as requested by CHAI Liberia senior management

Qualifications

- Bachelor's degree and at least 4 years of professional experience in health products procurement, supply chain and/or logistics management, or Master's degree and at least 2 or more years of relevant experience
- Knowledge of supply chain functions such as forecasting, warehousing, distribution, transportation, procurement, logistics management, and their relevance to overall health systems strengthening. Previous experience in PSM related to assistive devices or biomedical equipment strongly preferred.
- Experience with Logistics Management and Information Systems
- High levels of proficiency with Microsoft Office (Word, PowerPoint, Outlook) required, including intermediate to advanced proficiency with MS Excel.
- Excellent written and verbal communication skills in English
- Very strong analytical and quantitative skills
- Self-initiated, and ability to work independently and effectively with minimal supervision
- Prior experience in Liberia or West Africa strongly preferred

Qualified individuals should send their application and CV to chai.liberia@gmail.com, with the subject line "**Application for SC HMIS Coordinator 2024**". Applications will be reviewed on a rolling basis and only selected candidates will be contacted.