



## **Terms of Reference**

### **Consultant- Mental Health and Psychosocial Support (MHPSS) Integration into the War and Economic Crimes Court (WECC) in Liberia**

#### **Background**

On May 2, 2024, Liberian President Joseph Boakai signed an executive order, establishing the Office of the War and Economic Crimes Court (OWECC) in Liberia. This action followed a recommendation of the 2009 Truth and Reconciliation Commission (TRC) report, which included addressing the culture of silence, challenges associated enhancing transitional justice, and political commitment (Justice Info, 2024). The order also establishes a National Anti-Corruption Court (NACC) which aims to curb corruption and illegal business practices. Following the expiration of the original executive order, President Boakai signed a new order on April 30, 2025, which renewed the mandate of the OWECC and committed up to USD 2 million in government support for the court.

The WECC will prosecute the legacy of impunity for the widespread violations of international human rights during Liberia's civil wars from 1989 to 2003 (MICAT, 2024). The wars are estimated to have caused the death of about 200,000 to 300,000 persons (U.S. Department of State, 2024). Many Liberians experience severe mental health challenges due to unresolved traumatic experiences from the civil wars as many were killed, massacred, or endured horrific sexual violence and torture (Global Justice Center, 2024; PBS, 2024). Integrating mental health and psychosocial support (MHPSS) into the judicial and peacebuilding processes of the WECC in Liberia is therefore crucial for achieving sustainable peace and development and building a resilient and prosperous future for all Liberians. Absent an MHPSS component, transitional justice mechanisms risk inadvertently retraumatizing individuals and missing crucial opportunities for fostering sustainable healing and reconciliation (Wessells, 2009). Through the adjudication of the court and a well-aligned MHPSS response, victims, survivors, and all impacted Liberians will be provided the opportunity for closure.

#### **Scope of Work**

The consultant is required to facilitate the mapping of MHPSS and relevant stakeholders engaged with WECC in Liberia. Stakeholder mapping is a crucial step in achieving a coordinated MHPSS response to support WECC, and documentation of the stakeholder mapping supports due diligence in the contextual analysis of stakeholders to engage and involve in the MHPSS response. In addition, OWECC has identified a need for support with the

dissemination of OWECC's MHPSS Standard Operating Procedures (SOPs). The consultant will provide coordination of relevant dissemination activities and logistics.

The consultant will:

1. Develop a methodology and protocol for the stakeholder mapping process drawing on established international best practices. (See, for example: World Bank 2021, Conservation Int'l 2019)
2. Complete a 2-day preparation and 1-day facilitation of a stakeholder meeting to validate the stakeholder mapping process and outputs.
3. Identify and engage relevant technical or working groups to coordinate and engage partners in the stakeholder mapping process.
4. Identify, verify, and consolidate related contextual documents or instruments regarding the history and impact of the Liberian civil war and economic crimes that can be used to inform the MHPSS SOPs or associated strategies.
5. Draft and submit a stakeholder mapping report to TCC.
6. Support SOPs dissemination activities and logistics.
7. Work closely with the Carter Center Liberia team to complete the stakeholder mapping and SOPs dissemination.

The contract's duration will be 30 working days (August 25 – October 3, 2025).

## **Qualifications**

The Carter Center (TCC) Liberia Mental Health Program seeks an experienced mental health and/or peacebuilding professional with training and/or experience in global health, mental health, and/or a relevant peacebuilding field (i.e., transitional justice).

The consultant should be based in Monrovia, Liberia to facilitate the stakeholder mapping and SOPs dissemination processes, including partner and meeting coordination and facilitation, coordination with TCC Liberia staff, and other relevant activities.

The consultant should possess the following:

- Minimum 5 years professional experience in global health, mental health, transitional justice or peacebuilding
- Experience with participatory mapping methods including stakeholder mapping, service provider mapping, referral pathways
- Demonstrated experience facilitating multi-stakeholder consultations, and engaging with government, civil society and international actors
- Proficiency in report writing and documentation in English
- Strong interpersonal and communication skills, and ability to work independently

## Deliverables

1. *Stakeholder Mapping Methodology*: Description of background; purpose; proposed research methods including any interviews, review of documents, field visits or other measures; with timeline and budget (5 pages, English).
2. *Stakeholder Mapping*: Detailed guide laying out the objectives and rationale for the mapping; description of relevant stakeholders, their respective roles, relationship to and influence with WECC; and proposed engagement for the MHPSS component.
3. *Facilitation and documentation of Validation Session*: Selection and convening of 5-8 stakeholders representing the range of actors to be engaged in the MHPSS work to accompany WECC; overseeing all logistics for event coordination; presentation of the mapping; facilitation of discussion, documenting of feedback received and submission of summary report to TCC.
4. Compilation of key documents or instruments on the history or impact of the Liberian civil war and economic crimes that can strengthen the MHPSS SOPs.
5. *Preparation of SOP dissemination event*: Identifying and convening stakeholders for dissemination and discussion of SOPs; overseeing all logistics, documentation and summary report.

## Timeline

<i><b>Deliverable</b></i>	<i><b>Due Date</b></i>
Methodology and protocol for stakeholder mapping	August 25-29, 2025
Stakeholder mapping	September 1 – 19, 2025
Validation session with summary report	September 23 or 24, 2025
Stakeholder mapping report and supporting documentation	September 25-27, 2025
Support SOPs dissemination event/logistics (draft plan & budget)	September 28 - 29, 2025)
Final report on consultancy for Review	October 1-3, 2025

The consultant will report to the Carter Center-Liberia Mental Health Program Lead and Atty. Prince Korvah, OWECC; and coordinate logistics planning and deliverable submission to a designated member of TCC's Liberia office staff.

## Inputs

The consultant will be remunerated upon delivery of the agreed outputs at the rate and agreed number of days of professional fees chargeable. In addition, the consultant will receive the following benefits:

- a) Accommodation, transportation, and meals if travel outside of Monrovia is required.
- b) Supervision and support from TCC Liberia's Mental Health Program Lead and the Senior Country Representative. TCC Liberia staff will also provide coordination and logistical support for validation session and dissemination event, as needed.
- c) Access to research and/or content materials to complete deliverables.

**The evaluation criteria will be based on the following:**

<b>Category</b>	<b>Maximum Score</b>
Qualification and Experience	50
Proposed Technical Approach	30
Financial Proposal	20

### **Application Process**

All applications must be submitted electronically by e-mail with the subject line **Consultant Mental Health & Psychosocial Support (MHPSS) Integration into the War & Economic Crimes Court in Liberia** to **employmentliberia@cartercenter.org** by **Monday, August 18, 2025, @17:00**. Any application received after this time will not be considered.

Please include the following application materials:

- A letter of interest detailing the candidate's relevant experience and qualifications.
- A current CV or resume (no more than 4 pages). Please list three professional references.
- A technical proposal outlining the approach and methodology, including a timeline.
- A financial proposal.
- Examples of similar previous work.

The Carter Center is an equal opportunity employer and does not discriminate against any employee or applicant based on race, color, sex, sexual orientation, gender identity, religion, nationality, or disability.

**Please note that only short-listed candidates will be contacted**